



CAAV

DEPARTMENT OF THE ARMY  
HEADQUARTERS, CALIFORNIA ARMY NATIONAL GUARD  
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03-25


1 April 2003

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Policy Letter 03-02, ATP Waiver Policy

1. Reference NGR 95-1 (Draft Version 1.5), dated 5 November 2002.
2. Over the past several years, our legacy and modernized aircraft have experienced numerous SOf's, ASAM's, extended scheduled maintenance periods, and critical shortage of key components. This has severely affected the availability of aircraft for individual and collective level training. As a result, the aviation directorate has been granting numerous waivers for too many aircrew members to offset the lack of aircraft. Additionally funding constraints and mobilizations can and have exacerbated this problem. Based on this information the aviation directorate will not consider requests for individual waivers without full justification from the unit chain of command and the AASF/AVCRAD.
3. Commanders' must work with their Army Aviation Support Facility (AASF) Supervisor to manage the units ATP to completion. The commander must set realistic goals for each individual and follow-up throughout the year. Waiting until the end of the semi annual period to meet the ATP has to stop.
4. Effective this date, requests for individual waivers will be submitted through the unit Commander, AASF Supervisor to the State Aviation Officer (CAAV), with full justification addressing each ATP area not completed. The unit Commander and AASF Supervisor will in turn provide a written explanation on the steps they took to resolve the ATP failures and what steps were taken to resolve at their level. The unit Commander and AASF Supervisor will recommend appropriate action.
5. The AASF Supervisor will be responsible to ensure this process has been completed prior to sending it to CAAV.
6. Point of Contact is LTC Eric Post at (916) 854-3815 or CAGNET 63815.

FOR THE ADJUTANT GENERAL:

  
DANIEL J. NELAN  
COL., AV, CA ARNG  
Director, Army Aviation  
and Safety